



## **GOODLAND REGIONAL MEDICAL CENTER** **JOB DESCRIPTION**

**JOB TITLE:** Maintenance Technician

**RESPONSIBLE TO:** Director of Maintenance

**JOB SUMMARY & SKILLS NECESSARY:** Assists in the performance of duties necessary to keep the physical structure and associated equipment of the facility in good repair. Minor maintenance and/or repairs to the structural, plumbing, electrical, grounds and HVAC components of the facility are the primary duties.

### **ESSENTIAL JOB FUNCTIONS:**

1. Demonstrates behaviors consistent with organizational mission & goals.
2. Demonstrates practices to keep all medical information confidential.
3. Demonstrates behaviors that promote positive patient/staff relations.
4. Comes to work as scheduled; arrives for work on time.
5. Demonstrates proper safety practices in carrying out job duties.
6. Appearance is appropriate to job duties; wears identification on duty.
7. Demonstrates appropriate job competencies
8. Complies with organizational policies in course of duties.
9. Demonstrates ability to safely assist patients with transfer, lifting or rendering aid on the facility campus.
10. Assists in the repair and/or installation of various items, systems and/or components as may be required (e.g. doors, locks, building structures, floors, lighting systems, HVAC units, electrical, plumbing/sewer systems, etc.) for the purpose of ensuring that items are available and in safe working condition.
11. Install system component parts and equipment/facility components as may be required for the purpose of maintaining facilities in a safe, comfortable and operating condition.
12. Maintain tools and/or equipment for the purpose of ensuring the availability of equipment in safe operating condition.
13. Request equipment and supplies for the purpose of maintaining inventory and ensuring availability of required items.
14. Respond to emergency situations for the purpose of resolving immediate safety concerns. Participate in rotation of “after hours on call duties.
15. Perform grounds related functions as may be required for the purpose of preserving grounds in a healthy, attractive and safe condition.

- 15. Ability to read and interpret documents. i.e. – blueprints, operation manuals, etc.
- 16. Ability to effectively communicate in English, both verbally and in writing.
- 17. Other duties as assigned/ required.

**PAGE 2**

**POSITION QUALIFICATIONS:**

**Minimum Education:** High School graduate or equivalent

**Minimum Experience:** Solid Maintenance background preferred.

**PHYSICAL DEMANDS:**

**Stand: F**

**Walk: F**

**Sit: O**

**Squat/Kneel: F**

**Bend: F**

**Lift/Carry:**

0-10 pounds: **F**

10-20 pounds: **F**

20-50 pounds: **F**

50-100 pounds: **O**

100 + pounds: **O**

**Push/Pull**

10-25 pounds: **F**

25-50 pounds **F**

50-100 pounds **O**

100 + pounds: **O**

**(N) Non-Applicable; (O) Occasionally; (F) Frequently) (C) Constantly**

\*\*Reasonable accommodations may be made to enable individuals with disabilities to perform the position accountabilities without compromising patient care or departmental efficiency. However, should it be determined that the employee cannot meet the position accountabilities with or without accommodation, it is the right of GRMC to release the individual under Kansas “Employment at Will” doctrine\*\*

**Working conditions:** The usual and customary methods of performing the job’s functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. The job is performed under minimal temperature variations and some hazardous conditions.

**Professional Requirements:** None Specified

.....  
I have received, read, and understand this job description for my position at GRMC:

Name/Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature/Title\_\_\_\_\_

Date:\_\_\_\_\_