



## **GOODLAND REGIONAL MEDICAL CENTER** **JOB DESCRIPTION**

**JOB TITLE: Physical Therapist Assistant (CPTA)**

**RESPONSIBLE TO: Physical Therapist**

### **JOB SUMMARY & SKILLS NECESSARY:**

Responsible for administering physical therapy modalities of treatment, manage exercises programs, and complete pertinent documentation under supervision of a physical therapist. CPTA administers treatments and physical agents as directed by the physical therapist after the physical therapist has evaluated the patient. The CPTA assists with restoration of patient functioning to prevent disability following injury, disease, or physical disability; and assists patients to reach their maximum performance and level of functioning while learning to live within the limits of their capabilities. The CPTA participates in operational aspects of the department and maintains performance improvement activities with the department.

### **ESSENTIAL JOB FUNCTIONS:)**

1. Demonstrates behaviors consistent with organizational mission & goals.
2. Demonstrates practices to keep all medical information confidential.
3. Demonstrates behaviors that promote positive patient/staff relations.
4. Comes to work as scheduled; arrives for work on time.
5. Demonstrates proper safety practices in carrying out job duties.
6. Appearance is appropriate to job duties; wears identification on duty.
7. Demonstrates appropriate job competencies
8. Complies with organizational policies in course of duties.
9. Responsible for providing treatment as directed by the physical therapist. Adheres to standards of physical therapy medicine's best practices.
10. Ability to observe and evaluate treatment effect and discusses observations with physical therapist.
11. Ability to perform components of an appropriate assessment on all patients as related to the therapy requested, and reassess as per policy. This includes adolescent, geriatric patients and general patient population.
12. Assists with formulation of a teaching plan based upon identified learning needs and assesses effectiveness of learning. Family is included in teaching as appropriate, and physical therapist is informed of conclusions.
13. Demonstrates knowledge of physical therapy modalities and exercise equipment.
14. Manages and operates equipment safely and correctly, and maintains department cleanliness and safety.

- 15. Communicates appropriately and clearly to physicians, facility staff and members of the department.
- 16. Maintains records pertinent to personnel, treatment, and operation of the department.

**PAGE 2**

- 17. Maintains good working relationship both within the department and with other departments.
- 18. Documentation meets current standards and policies.
- 19. Adheres to dress code, appearance is neat and clean.
- 20. completes annual education requirements and certification renewal.
- 21. Communicates effectively in English.
- 22. Assists in maintaining budget controls and expenses.
- 23. Enters patient charges and treatment statistics in the computer.

**POSITION QUALIFICATIONS:**

Minimum Education: Associate or Bachelors degree from college approved by APTA. Hold a current certificate as a Physical Therapist Assistant (CPTA).

Certification or Registration if required: CPTA current certificate.

**PHYSICAL DEMANDS:** (Please indicate appropriate code for each from those below)

<b>Stand:</b> F <b>Walk:</b> F <b>Sit:</b> F <b>Squat/Kneel:</b> O <b>Bend:</b> O	<b>Lift/Carry:</b> 10-20 pounds: C 21-50 pounds: F 51-100 pounds: O	<b>Push/Pull:</b> 10-20 pounds: C 25-50 pounds: F 51-100 pounds: O
---	--	---

**(N) Non-Applicable; (O) Occasionally; (F) Frequently) (C) Constantly**

\*\*Reasonable accommodations may be made to enable individuals with disabilities to perform the position accountabilities without compromising patient care or departmental efficiency. However, should it be determined that the employee cannot meet the position accountabilities with or without accommodation, it is the right of GRMC to release the individual under Kansas "Employment at Will" doctrine\*\*

**Professional Requirements:** Maintain active Kansas certification as CPTA.

.....  
 I have received, read, and understand this job description for my position at GRMC:

CPTA/Signature \_\_\_\_\_ Date: \_\_\_\_\_

Job Description Prepared by: PHYSICAL THERAPY DIRECTOR

Signature/Supervisor \_\_\_\_\_ Date: \_\_\_\_\_