



# **GOODLAND REGIONAL MEDICAL CENTER**

## **JOB DESCRIPTION**

**JOB TITLE:** Radiology Staff Technologist

**RESPONSIBLE TO:** Radiology Director

**JOB SUMMARY & SKILLS NECESSARY:** Performs a variety of imaging procedures and is responsible for patient safety protocols. Able to function as the first line interface with customers in the successful accomplishments of their imaging needs. Also, staff must be able to attend to other departmental employment requirements as assigned by imaging manager. Staff must be able to work a varied schedule that requires call, weekends, and holidays occasionally. Staff must be able to perform a variety of imaging procedures and work with a variety of patients, physicians, and other staff at GRMC.

### **ESSENTIAL JOB FUNCTIONS:**

1. Demonstrates behaviors consistent with organizational mission & goals.
2. Demonstrates practices to keep all medical information confidential.
3. Demonstrates behaviors that promote positive patient/staff relations.
4. Comes to work as scheduled; arrives for work on time.
5. Demonstrates proper safety practices in carrying out job duties.
6. Appearance is appropriate to job duties, wears identification on duty, use of time clock correctly.
7. Demonstrates appropriate job competencies.
8. Complies with organizational policies in course of duties.
9. Maintain ARRT Accreditation.
10. Maintain KDHE Accreditation.
11. CPR Certified.
12. Radiation Safety.
13. Willing to cross train in other modalities / certifications.
14. Schedule requires M – F rotating schedule - plus night, weekend, and holiday call.
15. Secretarial duties: filing, billing, scheduling, phone courtesy, insurance verification.
16. Patient transport.
17. Patient safety.
18. Constructively work with patients, physicians, and other departments.
19. Performs other related duties as assigned or requested.
20. Complete work within designated time.
21. Consistently completes and maintains assigned duties.
22. Attend departmental staff meetings.

- 23. Represents the organization in a positive and professional manner.
- 24. Actively participates in performance improvement and continuous quality improvement.

**POSITION QUALIFICATIONS:**

**Minimum Education:** Graduated from an accredited Radiology program with ARRT certification

**Minimum Experience:** Prefer 1 – 3 years of experience, but willing to train new graduates. Must be willing to cross train in all departmental modalities.

**Certification or Registration if required:** ARRT Certified, KS RT License, CPR Certified, if not KSRT or CPR certified must acquire these certifications within appropriate time period after employment

**PHYSICAL DEMANDS:**

<b>Stand:</b>	Frequently	<b>Lift/Carry</b>		<b>Push/Pull:</b>	
<b>Walk:</b>	Frequently	0-10 pounds:	Frequently	10-25 pounds:	Frequently
<b>Sit:</b>	Frequently	10-25 pounds:	Frequently	25-50 pounds:	Frequently
<b>Squat/Kneel:</b>	Frequently	25-50 pounds:	Frequently	50-100 pounds:	Frequently
<b>Bend:</b>	Frequently	50-100 pounds:	Frequently	100+ pounds:	Frequently
		100+ pounds:	Occasionally		

\*\*Reasonable accommodations may be made to enable individuals with disabilities to perform the position accountabilities without compromising patient care or departmental efficiency. However, should it be determined that the employee cannot meet the position accountabilities with or without accommodation, it is the right of GRMC to release the individual under Kansas "Employment at Will" doctrine\*\*

**Working conditions:** Clinic nursing with exposure to a wide variety of unpleasant patient elements in course of daily duties. Involves being on one's feet a great deal, considerable walking to & from patient encounters, assisting patients in with medical needs as ordered by provider. May be required to lift 25-50 pounds and/or carry a similar amount of weight in certain situations; requires repetitive movements such as simple & firm grasping and fine manipulation of course of job duties.

**Professional Requirements:** Maintains licensure and adheres to policies, procedures, and maintains patient confidentiality at all times; attends annual in-services and reviews as required; attends departmental meetings on a regular basis; represents GRMC in a positive, professional manner on the job, electronically, in the community; participates in quality activities, complies with all hospital policies regarding ethical business practices; communicates the mission statement & core values of GRMC both on & off the job.

**Acknowledgement:**

I hereby acknowledge that I have received a copy of this position description and that I have both read and understand its contents. I hereby accept responsibility for fulfilling position expectations. I also acknowledge that the Administration or governing body of GRMC may modify the requirements of this job or eliminate it at any time, if deemed necessary. I acknowledge that this position description is representative of overall job requirements but not necessarily comprehensive in its description of all aspects of the job, and I agree that other duties not explicitly mentioned herein may nevertheless be reasonable job expectations on the part of Goodland Regional Medical Center.

**I have received, read, and understand this job description for my position at GRMC.**

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resource Signature: \_\_\_\_\_ Date: \_\_\_\_\_