



# **Goodland Regional Medical Center**

## **Job Description**

<b>Job Title:</b>	Oncology Registered Nurse
<b>Classification:</b>	Non-Exempt/Hourly
<b>Reports To:</b>	Director of Nursing
<b>Position Type:</b>	PRN
<b>Hours Worked/Shift:</b>	Monday - Friday
<b>Date Last Reviewed:</b>	May 5, 2023

**Summary:** Provides direct patient care in the oncology care setting. Provides care that reflects initiative, flexibility, and responsibility indicative of professional expectation with a minimum of supervision. Is able to triage safely, rapidly, and accurately, every patient that enters the oncology care system. Determines priorities of care based on physical and psychosocial needs, as well as factors influencing patient flow through the system. Communicates with physicians about changes in patient's status, symptomatology, and results of diagnostic studies. Is able to respond quickly and accurately to changes in condition or response to treatment.

### **Essential Functions:**

1. Demonstrates behaviors consistent with organization mission and goals.
2. Demonstrates practices to keep all medical information confidential.
3. Demonstrates behaviors that promote positive patient/staff relations.
4. Comes to work as scheduled; arrives for work on time.
5. Demonstrates proper safety practices in carrying out job duties.
6. Appearance is appropriate to job duties; wears identification on duty.
7. Demonstrates appropriate job competencies.
8. Complies with organizational policies in course of duties.
9. Demonstrates ability to safely assist patients with transfer, lifting, or rendering aid on the facility campus.
10. Head-to-toe assessments – knowledge of normal vs abnormal findings and reporting abnormal findings to doctor.
11. Critical thinking to intervene with appropriate intervention for patients in the oncology care setting.
12. Ability to interpret side effects, reactions, and emergent situations readily and respond to patients according to need.
13. Knowledge of hemodynamics.
14. Basic IV and central line skills.
15. Maintains current knowledge of chemotherapeutic medications and their correct administration based on age of the patient and the clinical condition.
16. Maintains accurate and continued nursing documentation including patient histories, conditions, treatments, responses, and assessment of changes.
17. Maintains oncology patient log, oncology patient charges, and ordering of departmental supplies.
18. Works collaboratively with Utilization Review to ensure pre-authorization for services and with Pharmacy to ensure appropriate supply of chemotherapeutic medications.
19. Participates in performance improvement activities.
20. Enhances professional growth and development through participation in educational programs, current literature, in-service meetings, and department meetings; shows responsibility for own professional practice.
21. Keep budget in department within limits.

22. Collaborates on development of department budget and attend budget meeting yearly.

**Position Qualifications:**

*Minimum Education:* Associate's or Bachelor's Degree Registered Nurse from an accredited nursing school. Current Kansas Registered Nurse License. Oncology Nursing Society Chemotherapy Certification.

*Minimum Experience:* Preferably a practicing acute care nurse for a minimum of 1 year.

**Certifications/Licensures:** Active Registered Nurse (RN) License in the state of Kansas. Basic Life Support required. Oncology Nursing Society Chemotherapy Certification on hire. Advance Cardiac Life Support, current within one year of hire date.

**Working Environment:** Frequent sitting, standing, and walking in carrying out duties. Should be in good physical condition and able to assist patients as needed. At times may be exposed to unpleasant elements (accidents, injuries, and illness). Due to nature of profession may be exposed to blood-borne pathogens/illnesses.

**Physical Demands: \*\***

<b>Stand:</b>	Frequently	<b>Lift/Carry:</b>		<b>Push/Pull:</b>	
<b>Walk:</b>	Frequently	10-25 pounds:	Occasionally	10-25 pounds:	Occasionally
<b>Sit:</b>	Occasionally	26-40 pounds:	Occasionally	26-40 pounds:	Occasionally
<b>Squat/Kneel:</b>	Occasionally				
<b>Bend:</b>	Occasionally				

*\*\*Reasonable accommodations may be made to enable individuals with disabilities to perform the position accountabilities without compromising patient care or departmental efficiency. However, should it be determined that the employee cannot meet the position accountabilities with or without accommodation, it is the right of GRMC to release the individual under Kansas "Employment at Will" doctrine\*\**

**Professional Requirements:** Adheres to policies, procedures, and always maintains confidentiality. Attends annual in-services completes annual education in a timely manner. Represents GRMC in a positive, professional manner on the job, electronically, and in the community. Complies with all hospital policies regarding ethical business practices; communicates the mission statement & core values of GRMC both on and off the job.

**Acknowledgement:**

I hereby acknowledge that I have received a copy of this position description and that I have both read and understand its contents. I hereby accept responsibility for fulfilling position expectations. I also acknowledge that the Administration or governing body of GRMC may modify the requirements of this job or eliminate it at any time, if deemed necessary. I acknowledge that this position description is representative of overall job requirements but not necessarily comprehensive in its description of all aspects of the job, and I agree that other duties not explicitly mentioned herein may nevertheless be reasonable job expectations on the part of Goodland Regional Medical Center.

**I have received, read, and understand this job description for my position at GRMC.**

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resource Signature: \_\_\_\_\_ Date: \_\_\_\_\_