

BOARD OF TRUSTEES
Regular Meeting Minutes
October 25, 2023

Presiding Chairperson: Greg Cure, Chairman

Recording Secretary: Bre McEwen

Attendance:

Board Members present:

Greg Cure, Chairman
Patricia (Patty) Eckhardt, Vice Chairman
Sabrina Thompson, Secretary
Valerie Gavin, Treasurer
Vickie Baker
Dwane Timm
Brian James
Travis Daise, MD, ex-officio

Members absent:

Guests:

Administrative Team Staff Present:

Amie Powell, Chief Operations Officer
Stephanie Klinge, SPC Clinical Coordinator
Gina Eastin, Regional Analyst
Ryan Marvin, Support Services Director
Heather Prideaux, Regional CFO
Craig Loveless, CEO
Allison Mulch, CCO

GRMC Staff Present:

Bre McEwen

Community Members Present:

Janet Craft

Call to Order:

- Board Chairman, Greg Cure, called the meeting to order at 5:02 p.m. and opened the floor for Public Comments.
- Public Comments: none
- Recognition of Special Guests and Announcements: none.
- Ms. Thompson moved, and Ms. Gavin seconded to approve the agenda. Motion carried.

Consent Agenda:

- Minutes from the September 27, 2023, meeting presented for approval with the addition of the compensation committee for at risk dollars.
- Reminder of the next regular board meeting date of Wednesday, November 15, 2023, at 5:00 pm.
- Informational Items-Department Reports:
 - Strategic Plan
 - Clinic Report
- Ms. Eckhardt moved, and Ms. Baker seconded to approve the Consent Agenda. Motion carried.

Presentations:

- None.

Board Committee Reports:

- None

Action and Discussion Items-Updates and New Business:

- Amie Powell presented the Cadwell EMG quote with service agreement in the amount of \$29,443.40. The EMG machine is for the neurologist. GRMC is currently borrowing one from Rawlins County Health Center. Proceeds from this year's golf tournament are going towards this EMG machine through the medical foundation. The Medical Foundation approved covering the actual machine, but it did not cover the service agreement for \$5,675. Asking for approval to cover this extra amount for the service agreement. Motion to approve the EMG service contract in the amount of \$5,675.00 by Ms. Eckhardt, seconded by Ms. Thompson. Motion carried.
- Stephanie Klinge presented the Eagle Telemedicine quote for new equipment in the amount of \$10,257.00. Equipment included a camera and a stethoscope, minor equipment, as well as the first year of payment to the company. GRMC currently has a telemedicine room, but the equipment is not where it needs to be. By going with the equipment through Eagle, it ensures everything is up to par. Stephanie has applied for the Patterson Family Foundation Grant to cover this, but still waiting to hear back. Motion to approve the Eagle Telemedicine quote in the amount of \$10,257 by Ms. Gavin, seconded by Ms. Eckhardt. Motion carried.

Financials:

- Heather Prideaux presented the September 2023 financials. Motion to approve the financials as presented by Ms. Eckhardt, seconded by Ms. Baker. Motion carried.
- Days cash on hand: 280

Medical Executive Committee:

- The Medical Executive Committee Report with Credentialing was presented by Dr. Travis Daise. Ms. Thompson moved; Mr. Timm seconded to approve of the Medical Executive Committee Report with Credentialing submitted for October. Motion carried.

CEO Report:

- Craig apologized for not getting the updated proforma on podiatry sent out to the board. Would still like to move forward with Dr. Eddy.
- Craig presented a dashboard put together to address revenue and retention. Pulse survey came out with a 67% completion rate. Average national completion rate, but down from previous GRMC surveys. Craig

reviewed each graph. Would like to see revenue per FTE in the future. Ms. Gavin requested a financial dashboard as well.

Common Spirit Report:

- None.

Other New Business:

- None.

Old Business:

- Ms. Eckhardt is looking for an update on bad debt write off. Needing to know what the dollar amount levels are and what determines it going to the board. – Gina gave an update on this. Process has started, but there is not a set amount already in place. This is something that is a work in progress through revenue cycle meetings. Hoping to have a final amount next month.

Executive Session:

- Ms. Thompson moved, and Mr. Timm seconded to go into executive session with the executive committee, Amie Powell, and Gina Eastin to discuss non-elected personnel for 15 minutes at 6:15pm. Motion carried.
- Ms. Gavin moved, and Ms. Baker seconded, to exit executive session at 6:30pm. Motion carried.
- Mr. Timm moved, and Ms. Baker seconded to reconvene open meeting at 6:30pm. Motion carried.
- Mr. Timm moved, and Ms. Eckhardt seconded to approve signing the contract for Dr. Eddy. Motion carried.

Adjournment:

- With no further business to discuss, Ms. Gavin moved, and Mr. Timm seconded to adjourn at 6:31pm.

Sabrina Thompson, Secretary