

BOARD OF TRUSTEES  
**Regular Meeting Minutes**  
January 24, 2024

**Presiding Chairperson:** Greg Cure, Chairman

**Recording Secretary:** Bre McEwen

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**Attendance:**

**Board Members present:**

Greg Cure, Chairman  
Patricia (Patty) Eckhardt, Vice Chairman  
Sabrina Thompson, Secretary  
Vickie Baker  
Dwane Timm  
Brian James  
Travis Daise, MD, ex-officio

**Members absent:**

Valerie Gavin, Treasurer

**Guests:**

**Administrative Team Staff Present:**

Amie Powell, Chief Operations Officer  
Gina Eastin, Regional Analyst  
Heather Prideaux, Regional CFO  
Craig Loveless, CEO  
Allison Mulch, CCO  
Ryan Marvin, Support Services Director  
Tina Whisnant, Risk and Compliance Officer

**GRMC Staff Present:**

Dr. Thomas Eddy  
Cristi Romans  
Taylor Rall

**Community Members Present:**

Janet Craft

### **Call to Order:**

- Board Chairman, Greg Cure, called the meeting to order at 5:02 p.m. and opened the floor for Public Comments.
- Public Comments: none
- Recognition of Special Guests and Announcements: Dr. Thomas Eddy introduced by Greg Cure.
- Mr. Timm moved, and Ms. Baker seconded to approve the agenda as presented. Motion carried.

### **Consent Agenda:**

- Minutes from the December 27, 2023, meeting presented for approval.
- Reminder of the next regular board meeting date of Wednesday, February 28, 2024, at 5:00 pm.
- Informational Items-Department Reports:
  - Clinic Report. Discussion held regarding moving clinic report out of the consent agenda. Was determined that questions from the board could be asked and report would stay in consent agenda.
- Mr. Timm moved, and Ms. Thompson seconded to approve the Consent Agenda. Motion carried.

### **Presentations:**

- None.

### **Board Committee Reports:**

- None

### **Action and Discussion**

- Allison Mulch, RN presented a tuition assistance application for obtaining certified scrub technician degree for Taylor Rall. The amount requested to cover the program tuition is \$4000 for the 18-week course through Med Certs. This was presented to the board for review but did not require action as it has been approved by the department manager and CEO. Taylor Rall also spoke to the board and explained why she believes this would be beneficial to the organization. Board was in support of her request.
- Tina Whisnant presented the 4<sup>th</sup> Quarter 2023 Risk report as well as the 2023 Annual Risk report for review and discussion. No action required.
- Tina Whisnant presented the Risk Management Plan for 2024 (version updated 1/3/2024) with changes. On page 14 the highlighted paragraph was changed to state that non-clinical occurrences/incidents will be reported to the appropriate leadership (rather than the CEO) and on page 22, Dr. Robbins was removed from the Medical Executive Committee members list for board approval. The Medical Executive Committee approved this plan on January 17, 2024.
  - Ms. Thompson moved, and Ms. Baker seconded to approve the 2024 Risk Management Plan with the changes stated above. Motion carried.
- Dr. Thomas Eddy presented two podiatry equipment requests for the surgery department from Stryker totaling \$66,151.64 for quote number 10738652 and quote number 10164500 totaling \$123,039.62 (after a discount of \$179,579.67 was applied). Dr. Eddy explained the importance and need for the equipment to perform ankle scopes and additional procedures in the operating room. Questions arose regarding a preventative maintenance agreement. Cristi Romans explained that the contract includes a one year warranty, then plan would be to add to the current bio-med contract after year one. These purchases were approved in the 2024 capital budget as a 1<sup>st</sup> quarter purchase therefore, no action required.
- Allison Mulch, RN presented a request for the dietary department from Sunflower Restaurant Supply Co. to purchase a dishwasher for the kitchen, totaling \$49,500. This purchase was approved in the 2024 capital budget as a 1<sup>st</sup> quarter purchase, therefore no action required.

### **Items-Updates and New Business:**

- None.

### **Financials:**

- Heather Prideaux, CFO, presented a review of the December 2023 financials.
  - Motion to approve the December 2023 financials as presented by Mr. Timm, seconded by Ms. Thompson. Motion carried.

- Days cash on hand: 271 from December 2023 stat report
- Discussion was held regarding the statistics and circled back to the clinic report, as reported, not having enough context to explain the difference in volumes for each provider. Will work towards a quarterly report to the board that will have additional data and explanations.

#### **Medical Executive Committee:**

- The January 2024 Medical Executive Committee Report with Credentialing was presented by Dr. Travis Daise for board approval. Dr. Eddy will see his first patients on 1/25/2024. Discussed the success of our new Eagle Telemedicine clinics after January go-live.
- Dr. Daise presented the January 2024 Policy and Procedure Committee report which includes seven procedures that have been previously approved by the Policy and Procedure Committee and the Medical Executive Committee for approval.
- Dr. Daise also presented the 4<sup>th</sup> Quarter 2023 clinic quality report showing a net promoter score of 66 with patient survey data including patient comments for Goodland Family Health Center. Dr. Daise explained the breakdown of the graphs and discussed Phreesia OnCall to address after hours provider communication.
  - Ms. Eckhardt moved, and Ms. Baker seconded to approve the January Medical Executive Committee Report with Credentialing, the January Policy and Procedure Committee report (seven procedures) and the 4<sup>th</sup> Quarter 2023 clinic quality report as presented. Motion carried.

#### **CEO Report:**

- Craig reviewed the dashboards for January. GRMC employee turnover ratio now includes 4<sup>th</sup> quarter 2023 data annualized to 17%. The State average is 19%. Days cash on hand and days in AR reports show we are doing better than the State average. Revenue per FTE is projected for 2023 at \$30,070.14 per FTE. This means each FTE contributes approximately 1% of the total gross patient revenue.
- Craig presented a review of the 2023 strategic plan after year two of three. The overall completion rate sits at 66%. Craig highlighted accomplishments in each pillar and areas that have improved as well as areas that are still being addressed. Senior leaders met on January 10<sup>th</sup> to discuss strategy moving into year three and an off-site admin team meeting is scheduled for February 14<sup>th</sup>. The objective of this meeting is to focus on measurable strategies for moving forward.

#### **Common Spirit Report:**

- None.

#### **Other New Business:**

- None.

#### **Old Business:**

- None.

#### **Executive Session:**

- Ms. Thompson moved, and Mr. Timm seconded to enter executive session with the executive committee, and Amie Powell for 15 minutes at 6:05pm. Motion carried.
- Ms. Eckhardt moved, and Ms. Baker seconded to exit executive session at 6:09pm. Motion carried.
- Motion by Mr. James and seconded by Mr. Timm to approve the contract revision for GI Community Solutions, LLC (Dr. Ende) adding Dr. Jessica Ramirez PA to the contract.
- Ms. Thompson moved, and Ms. Baker seconded to enter a second executive session with executive committee, less CEO and CFO for 10 minutes at 6:23pm. Motion carried.
- Mr. Timm moved, and Mr. James seconded to exit executive session at 6:24pm. Motion carried.
- Ms. Thompson moved, and Ms. Eckhardt seconded to enter back into open meeting at 6:25pm. Motion carried.

- Ms. Eckhardt moved, and Ms. Baker seconded to approve the 2024 at risk metrics for the CEO and CFO. Motion carried.

**Adjournment:**

- With no further business to discuss, Mr. Timm moved, and Ms. Baker seconded to adjourn at 6:25pm.

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Sabrina Thompson, Secretary